












Behavior Protocol

Ajyal International School - Al Falah Behavior Protocol 2024 - 2025

	<u>LEVEL 1 MISCONDUCT</u>	<u>LEVEL 2 MISCONDUCT</u>	<u>LEVEL 3 MISCONDUCT</u>
Examples (not an exhaustive list)	<ul style="list-style-type: none"> - Arriving late or being absent without a valid reason - Using toys, audio or wireless, mobile communication devices, or other items (inappropriate for school) - Violating dress code- (including different color school jackets and shoes) - Being in an area where students are not allowed to be (including elevators without an elevator pass) - Breaking school, class, and/or playground rules - Makeup, long nails, and nail polish - Disrespecting students or staff - Causing disruption in the classrooms - Repetition of student not responding to teacher's instructions for cooperative learning - Repeatedly not completing homework or class assignments - Unexplained absences from classroom - Unwanted teasing or taunting others - Disruptive behavior in corridors and on school buses (e.g., vandalizing bus seats) - Not having equipment - Defying school authority and staff members - Eating or sleeping in class 	<ul style="list-style-type: none"> - Responding to consequences for minor misconduct in an irresponsible way - Repeating misconduct (Level 1) 3 times - Leaving classroom without permission - Fighting, physical confrontation without injury, and encouraging other(s) to fight - Mocking others or insulting the student or teacher privately or public - Damaging and/or destroying school or personal property - Obscene gesture/ language; distribution of objects, literature, or material that are inappropriate for school setting - Leaving school grounds without permission - Repetition of the student not responding to the teacher's instructions for cooperative learning in class - Bullying and threatening of other students verbally, physically and/ or electronically (cyberbullying) - Possession or viewing of inappropriate materials on devices - Inappropriate use of social media 	<ul style="list-style-type: none"> - Responding to consequences for serious misconduct in an irresponsible manner - Repeating minor misconduct (Level 2) - Not singing the National Anthem and paying respect to the Quran - Committing actions contradictory to the Cultural Consideration Policy, such as disrespecting UAE's cultural and social norms - Possessions of contraband items, e.g., dangerous objects, sharp items, drugs, tobacco etc. - Fighting or any careless action, which results in the injury of a person or damage to property - Physical use of force (hitting, striking, strangling, harming) or violence by an individual against another - Persistent bullying and/or engaging in bullying (individual or group) behavior; verbally, physically, emotionally, and/ or electronically (cyberbullying) - Repetition of the student not responding to the teacher's instructions for cooperative learning in the class - Bringing dangerous items to school (e.g., paint sprays, sharp

	<ul style="list-style-type: none"> - Causing disruption in/outside the classroom and/or initiating confrontation in school due to external problems. This includes addressing and engaging in conflicts during school events (e.g., National Day celebrations) 	<ul style="list-style-type: none"> - resulting in bullying and/or the use of social media applications (e.g., Snapchat) in school through VPN - Providing false documents - Cheating in exams or assignments (<i>no re-testing for cheating will be allowed</i>) - Theft - Bringing mobile phones to school and taking pictures of self and students (with or without consent) - Inappropriate use of electronic devices (e.g., recording and/ or taking photographs of others, forwarding recordings and/ or photographs to others - All forms of discrimination - Abusive or inappropriate language towards peers and teachers - Any action that violates the general rules of the school, UAE society including actions in contradiction to the ADEK Cultural Consideration Policy 	<ul style="list-style-type: none"> - items, weapons, firecrackers, lighters and cigarettes, e-cigarettes - including use or smoking of these items) - Distributing of medication and/ or medical supplements - Truancy (not attending school without parental permission) - Immoral behavior, including harassment and assaulting teaching faculty members, staff, or members of the local community - Committing major actions contradictory to public morals such as sexual assault - Defaming of staff or peers on social media
			
First occurrence	<ul style="list-style-type: none"> - Verbal warning - Teacher intervenes (and reinforces positive behavior conduct). Verbally motivate, warn, remind (time-out). 	<ul style="list-style-type: none"> - Written warning - Instruct the student to sign an undertaking not to repeat the offense. - Summon the parents, who are required to sign an agreement to support their child in reforming their behavior. 	<ul style="list-style-type: none"> - Onsite Suspension - Immediately suspend the student inside the school. - The Behavioral Management Committee shall evaluate the evidence and determine disciplinary actions. - The school shall summon the parents immediately to inform them of the disciplinary action and the requirement to sign an undertaking to support the agreed strategy.
			
Second occurrence	<ul style="list-style-type: none"> - Written warning - Record on Orison 	<ul style="list-style-type: none"> - Onsite suspension - Temporarily suspend the student up 	<ul style="list-style-type: none"> - Offsite Suspension - Immediately suspend the student offsite

	<ul style="list-style-type: none"> - Notify the parents in writing about the student's misconduct. 	<ul style="list-style-type: none"> - to 2 days and assign the student supervised study assignments inside the school with a notification to the parent. - Notify both the student and the parent of a second written warning. - Notify the Behavioral Management Committee to agree to a set of strategies for reforming the student's behavior. T - The parents are required to sign an undertaking to support the agreed strategy. 	<ul style="list-style-type: none"> - until the end of the investigation with a notification to the parent. - The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions. - Provide the student and the parent with a final written warning. - Summon the student and the parent to the school to present the Committee's decision.
			
Third occurrence	<ul style="list-style-type: none"> - Written warning - Notify the parents in writing and hold a meeting(s). - The parent is required to sign an undertaking to support school interventions/ agreed strategies. 	<ul style="list-style-type: none"> - Onsite Suspension - Temporarily suspend the student up to 3 days and assign the student supervised study assignments inside the school. - Issue a final warning in writing to the student and the parent. - Notify the Behavioral Management Committee to agree to a final set of actions for reforming the student's behavior. - The parents are required to sign an undertaking to support the agreed strategy. 	<ul style="list-style-type: none"> - Expulsion - Immediately suspend the student offsite until the end of the investigation with a notification to the parent. - The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. - After following the prior steps, if the student continues to repeat the offense, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counseling as per their behavior strategy.
			
Continued Level 1/2/3 misconduct (more than X3)	<ul style="list-style-type: none"> - Written warning - Notify the parent in writing and summon the parent together with the Behavioral Management Committee to agree on how to implement a set of strategies aiming at reducing negative behavior. 	<ul style="list-style-type: none"> - Expulsion - Immediately suspend the student offsite until the end of the investigation, with a notification to the parent. - The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. - After following the prior steps, if the student continues to repeat the offense, the school is permitted to 	

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Level 4 Misconduct

<u>Examples</u>	<u>Actions to be taken (step 1)</u>	<u>Actions to be taken (step 2)</u>
<ul style="list-style-type: none"> - Using forms of communication (e.g., social media, digital devices) for unlawful or immoral purposes or in a manner discrediting the school and/or members of the school community. - Committing sexual assault (including engaging in sexual harassment) inside the school, on the bus, or during school activities offsite - Assaulting others in the school, on the bus, or during school activities offsite, and causing injury to the victim. - Premeditated theft and/or engaging in its cover-up. - Capturing, possessing, viewing, or distributing information/media (audio, images, videos, etc.) with unlawful content (e.g. pornography, terrorist/extremist videos). - Leaking exam questions or engaging in related activities. - Setting fire to the school premises. - Insulting political, religious, or social figures in the UAE. 	<ul style="list-style-type: none"> - Offsite Suspension - Immediately suspend the student offsite until the end of the investigation with a notification to the parent. - The Behavioral Management Committee shall evaluate the evidence and agree on a set of disciplinary actions and a corrective plan. 	<ul style="list-style-type: none"> - Expulsion - Immediately suspend the student offsite until the end of the investigation with a notification to the parent. - The Behavioral Management Committee shall evaluate the evidence and agree on a set of final disciplinary actions which may include expulsion. After following the prior steps, if the student continues to repeat the offense, the school is permitted to apply to ADEK to expel the student. In making an application to ADEK, the school shall include evidence that all the prior stages have been followed, including proof of having provided sufficient counseling as per their behavior strategy.