

## Level 1 Minor Misconduct

- Arriving late or being absent without an excuse
- Having or using toys, audio or wireless, mobile communication devices, or other items (that are inappropriate for school)
- Violating the dress code- (including different color school jackets and shoes)
- Being in an area where students are not allowed to be (including elevators without an elevator pass)
- Breaking the classroom and playground rules
- Makeup, long nails and nail polish
- Disrespecting students or staff
- Causing disruption in the classroom
- Repetition of student not responding to teacher's instruction for cooperative learning in the class.
- Repeatedly not completing homework or class assignments
- Unexplained absences from classroom.
- Unwanted teasing or taunting of others
- Disruptive behavior in corridors and on school buses (e.g., vandalizing bus seats).
- Causing disruption in/ outside the classroom and/ or initiating confrontation in school due to external problems. This includes addressing and engaging in conflicts during school events e.g., National Day celebration.

## Level 2 Serious Misconduct

- Responding to consequences for minor misconduct in an irresponsible manner
- Repeating minor misconduct (level1) three times
- Leaving the classroom without permission
- Fighting, physical confrontation without injury, and encouraging other(s) to fight
- Mocking others Mocking or insulting the student or teacher in private or in public.
- Damaging and / or destroying school or personal property
- Obscene gesture / language; distribution of objects, literature, or material that are inappropriate for an educational setting
- Leaving school grounds without permission
- Repetition of student not responding to teacher's instruction for cooperative learning in the class.
- Bullying and threatening of other students verbally, physically, and/or electronically (cyberbullying)
- Possessing or viewing inappropriate materials on devices.
- Inappropriate use of social media resulting in bullying and/ or the use of social media applications (e.g. Snapchat) in school through VPN
- Providing false documents
- Cheating in exams or assignments *No re-test for cheating will be allowed.*
- Theft
- Bringing mobile phones to school and taking pictures of self and students
- Inappropriate use of electronic devices (e.g. recording and/or taking photographs of others, forwarding recording and/or photographs to others.

## Level 3 Major Misconduct

- Responding to consequences for serious misconduct in an irresponsible manner
- Repeating minor misconduct (level 2)
- Not singing the National Anthem and paying respect to the Quran
- Committing actions contradictory to the Cultural Consideration Policy, such as disrespecting UAE's cultural and social norms.
- Possession of contraband items, e.g., dangerous objects, sharp items, drugs, tobacco, etc.
- Fighting or any careless action, which results in the injury of a person or damage to property
- Physical use of force (hitting, striking, strangling, harming) or violence by an individual against another
- Persistent bullying and/ or engaging in bullying (individual or group) behavior: verbally, physically, emotionally and/or electronically (cyberbullying)
- Repetition of student not responding to teacher's instruction for cooperative learning in the class. Disrespecting teachers or peers.
- Bringing dangerous items to the school (e.g., paint sprays, sharp items, weapons, firecrackers, lighters, cigarettes, e-cigarettes including use or smoking of these items).
- Distributing medication and/ or medical supplements.
- Truancy (not attending school without parental permission)
- Immoral behavior, including harassment and assaulting Teaching Faculty members, staff or members of the local community
- Committing major actions contradictory to public morals such as sexual assault.

## What to do next

- Teachers intervene (re-enforce positive behavior conduct). Verbally motivate, warn, remind (time out).
- 3 Warnings (red on traffic light)
- Inform parents through (Class Dojo, email)
- Inform supervisor
- Detention (parents to be informed)
- Bus supervisor provides letter to parents

## Action to be taken

- Report to supervisor.
- Supervisor will contact parents.
- Principal and PA will be informed.
- Meeting with parents scheduled through PA with Principal /Deputy Principal .
- Formal Letter to parents.
- Monitoring system.
- Possible suspension for 3 days
- In-school counselling /outside intervention with support plan (behavior, report emotional).
- Admission at risk

## Action to be taken (no tolerance)

- Immediate report to supervisor.
- Principal and counselor will meet with parents and take serious action.
- ADEK will be informed.
- Suspended (5 days - possibly longer, depending on outcomes from ADEK)
- Monitoring system.
- ADEK /MOE outcome.
- Admission withdrawn